Present Simple Tense

Introduction:

Today, we're diving into the Present Simple tense. It's one of the most fundamental tenses in English, used to express habitual actions, general truths, and timeless situations. Understanding its rules and applications is crucial for mastering the language. So, let's break it down.

Rule:

The Present Simple tense is formed by using the base form of the verb (the infinitive without "to") for all people except the third person singular, where an "s" is added to the verb.

Example:

- I work

- You work

- He/she/it works

- We work

- You work

- They work

Usage:

1. Habitual Actions: Use the Present Simple to describe actions that happen regularly or repeatedly.

- Example: "She drinks coffee every morning."

2. General Truths: Present Simple is used to express facts, truths, or permanent situations.

- Example: "The Earth revolves around the sun."

3. Scheduled Events:Use Present Simple for future events that are part of a timetable or schedule.

- Example: "The train leaves at 9:00 AM tomorrow."

4. Instructions and Directions: Present Simple is often used in giving instructions or directions.

- Example: "First, you turn left, then you walk straight ahead."

Exercises:

Now, let's practice with some exercises:

1. Complete the sentences with the correct form of the verbs in the Present Simple tense:

a. She _____ (read) books every night.

b. They _____ (play) tennis on Sundays.

c. The sun _____ (rise) in the east.

d. We _____ (live) in a big city.

e. He _____ (speak) three languages fluently.

2. Write three sentences about your daily routine using the Present Simple tense.

Answers:

1. a. reads, b. play, c. rises, d. live, e. speaks

2. (Sample answers)

- I wake up at 7:00 AM every day.

- I have breakfast with my family.

- I walk to school in the morning.

Working in the IT Industry

1. Introduction

Greeting:
Good morning/afternoon everyone! Today, we're going to talk about *working in the IT industry*. We'll explore vocabulary, common tasks, roles, and communication skills you need when working in Information Technology.

Objective:

By the end of this lesson, you'll be able to:

- Understand and use common IT-related vocabulary

- Describe different jobs and tasks in IT

- Practice speaking about your role and responsibilities

- Use English professionally in emails and meetings

2. Vocabulary for IT Professionals

Let's start with some common words and phrases used in IT.

(Write these on the board or show on slides.)

Word/Phrase	Meaning	Example Sentence
Software Engineer	A person who designs and writes software	She works as a software engineer at a tech startup.
Debug	To find and fix errors in code	I spent the morning debugging a Python script.
Server	A computer that provides data to other computers	The server crashed last night.
Database	A collection of organized data	We store customer information in a database.
Front-end / Back-end	Front-end: the user interface; Back-end: server-side operations	I'm a front-end developer working with React.

3. Common Roles in IT

There are many different roles in IT. Let's look at a few:

- **Software Developer** – writes code and builds applications

- **Network Administrator** – maintains computer networks

- **Data Analyst** – analyzes data to help decision-making

- **Cybersecurity Specialist** – protects systems from hackers

- **IT Support Technician** – helps users solve computer problems

Activity:

Ask students: *Which role do you have or would like to have? Why?*

4. Describing Your Job and Daily Tasks

Let's learn how to describe what you do.

Useful phrases:

- I work as a ___ .

- I'm responsible for ___ .

- I usually ___ .

- My typical day involves ___ .

Example:

"I work as a system administrator. I'm responsible for maintaining the company's servers. My typical day involves monitoring system performance, updating software, and helping staff with technical issues."

Activity:

Pair students and ask them to describe their job or a job they want in IT using the above structure.

5. Communication in the Workplace

IT professionals often communicate by:

- **Email**

- **Meetings (online/in person)**

- **Chat tools (Slack, Teams)**

Useful Email Phrases:

- "I'm writing to inform you that…"

- "Please find the attached file…"

- "Could you please clarify…?"

- "Let me know if you have any questions."

Mini Task:

Write a short email to your manager asking for help with a technical issue.

6. Speaking Practice – Role Play

Role Play Scenario:

You are working in IT support. A colleague is having trouble accessing their email.

Take turns playing the IT technician and the colleague.

Useful Questions:

- What seems to be the problem?

- Have you tried restarting your computer?

- Let me check your account settings.

Encourage polite, professional language.

Homework:

Write a paragraph (5–7 sentences) about your current or dream job in IT. Use at least 5 new words or phrases from today's lesson.