

❖ RStudio menus

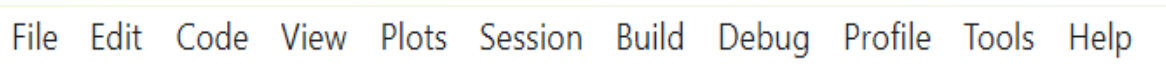
First - Title Bar

This bar includes (program name - close program - minimize program interface - collapse program interface) as shown in the figure below:

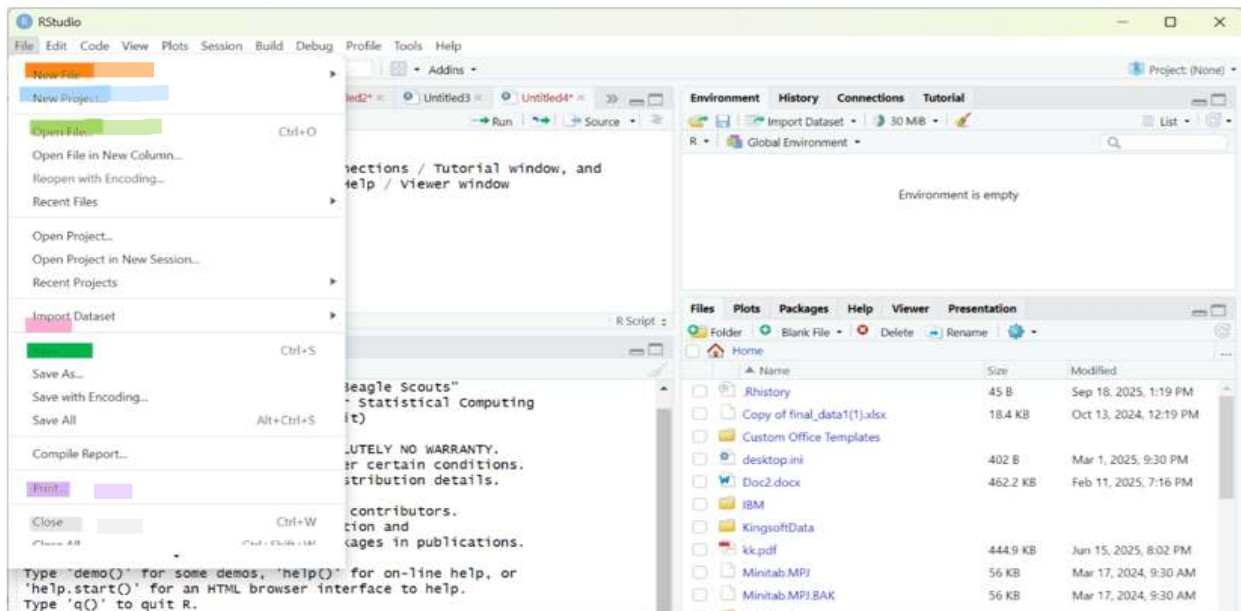


Second - Menu Bar :

This bar includes the names of the program menus. The following is an explanation of the commands in each menu:



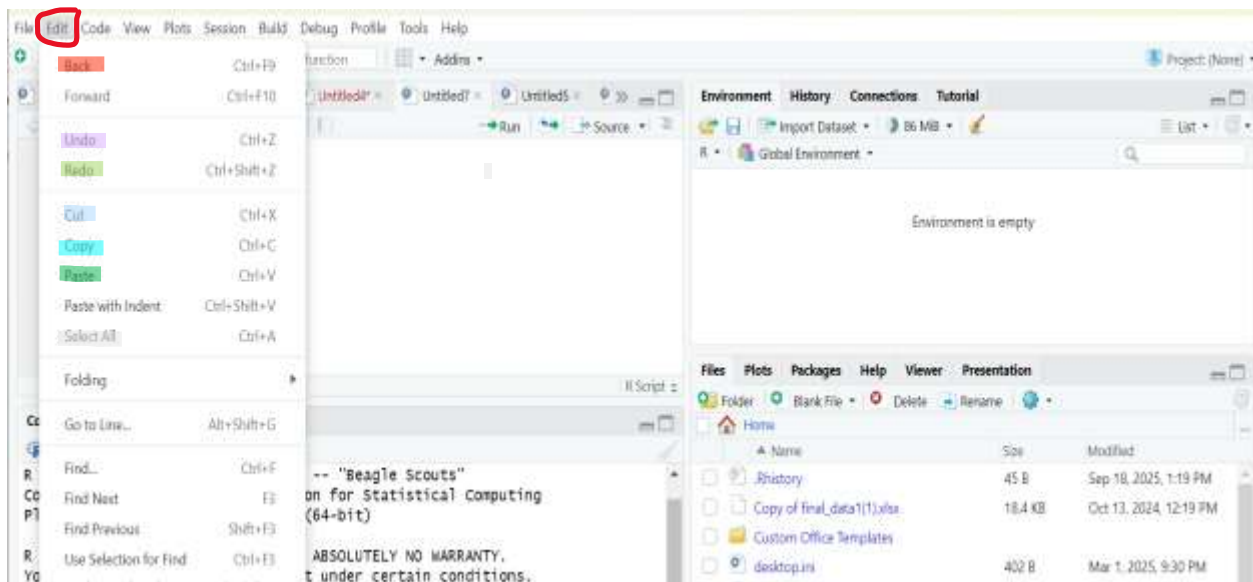
1- File: It contains the following commands as shown in the figure below:



- **New File:** To open a new text file, choose (R Script) or click the keys (ctrl+shift+N) together.
- **New Project...:** Create a new project in RStudio to organize (scripts, data, output graphics, ...) in one folder for easy reference later.

- Open the file: Open a file that already exists on the device, or press the keyboard (ctrl+O) together.
- **Save:** Save the current file if it is previously saved (update the file), or click the keys (ctrl+S) together.
- **Save As...** : Save the current file with a new name and location, or if it has not been saved before.
- **Print:** This command is used to print the file, or click the keys (ctrl+p) together.
- **Close:** To close the open file, click the keys (ctrl+w) together.
- **Exit:** Exit RStudio with the option to save the work environment or ignore saving, or press the keys (ctrl+Q) together.

2- Edit: This menu contains the commands shown in the figure below.



- **Back:** This command is used to go back to the previous file, or click the keys (CTRL + F9).
- **Undo:** Undo the last action you performed, or press the keys (CTRL+Z).
- **Redo:** Redo the operation you undid, or click the keys (CTRL + SHIFT + Z).

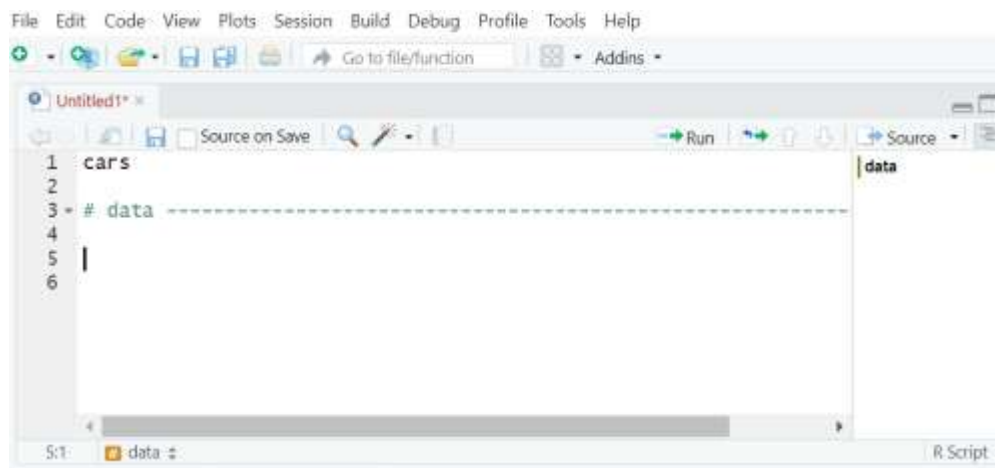
- **Cut:** Cut the search text and then take it to another location, or press the keyboard (CTRL + X)
- **Copy:** Copy the selected text and move it to another location, or click the keys (CTRL + C)
- **Paste:** Paste copied or cut text, or press the keys (CTRL + V)
- **Select All:** Select all the text in the current file , or press the keys (CTRL + A)

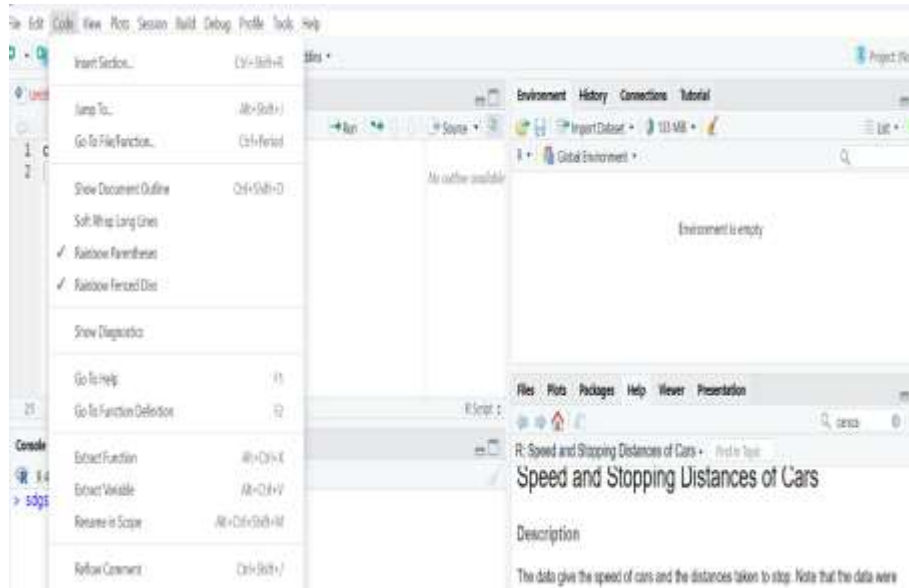
3-Code

The Code menu is responsible for dealing with codes within the RStudio program (running, formatting, and speeding up writing, along with organizing and reusing the code), and it contains the commands shown in the figure below:



- **Insert Section:** Divide the large file into clear parts such as (data entry, data cleaning, analysis, drawing) .





○ **Jump To**: This command moves to a specific part of the code (for example, to a title, a section, or a function).

- **Go to File\Function**: Go directly to the definition location of the function you are using.