



: Professional ethics

Library ethics is a set of rules and principles recognized by those working in the profession. It requires librarians to adhere to a specific code of conduct based on self-discipline, such that observing it preserves the profession's integrity and honor, while violating it constitutes a breach of ethics. Librarians are obligated to provide the highest level of service to all library users by preparing appropriate and ,well-organized collections, distributing information fairly and equitably implementing balanced service policies, and responding to users' needs . skillfully and accurately, all while maintaining integrity and avoiding bias A number of qualities (ethics) should be present in a librarian, including : the following

Confidentiality and Privacy: Maintain confidentiality regarding all -1 information pertaining to beneficiaries, whether personal data or inquiries, and non-beneficiaries as well. Respect the privacy of everyone who was present in the institution and after they left it. It is not permissible for any information about any person to be leaked through . you

Honesty: To be honest in every piece of information, response, or -2 inquiry you provide; to be trustworthy with the secrets and belongings of .beneficiaries and visitors; to be trustworthy with the institution's assets Honesty is a value intertwined with all other values such as .confidentiality, truthfulness, and others

Honesty: To be honest in every word you utter, whether in response -3 . to a beneficiary, regarding a colleague, or regarding yourself

Integrity: To refrain from any action that harms the reputation of the library and the profession you work in, whether this action harms a beneficiary, a colleague, or even the institution -4

Beauty: To possess inner beauty in the spirit of dealing with those around you, a bright smile, a good appearance, and to make the beneficiary feel the beauty of what you offer and to support the aesthetic value in the library's contents, such as stories and entertainment items, if this is in line with the library's policy, such as public libraries, for example -5

Justice and equality: to treat beneficiaries fairly in terms of treatment and service provision, and in terms of time and effort expended, without discrimination based on lineage, gender, color, religion, identity, appearance, etc -6

Respect : Respect everyone you interact with, both inside and outside the organization, because you represent the organization's values. Avoid any behavior that could offend or belittle a colleague or beneficiary. Respect those who make mistakes or overstep boundaries and deal with them politely in accordance with established policies and disciplinary measures -7

Avoid raising your voice, making hand gestures, giving sarcastic looks or any action or behavior that could hurt the people you deal with or create hostility towards them -8

Professional dignity : Preserve the dignity of your profession. You should be proud of what you do and the social standing you represent and strive to elevate the status of this profession within the community -9

Setting priorities: in work, in acquisition and supply, in meeting the needs of beneficiaries and responding to their inquiries, in helping others and in all work functions -10

Individual freedom: To allow the beneficiary to enjoy individual freedom within the institution without feeling restricted or monitored, and not to dictate to him what he should do or what he should read, for example, but rather to offer advice when necessary, and leave him with absolute freedom as long as he does not exceed the legal limits -11

Oversight: Oversight comes from several sources, including not -12
.monitoring or spying on beneficiaries

The concept of professional ethics

We will discuss in some detail some concepts related to professional
: ethics

Morals in language: the plural of character, which is derived from—
(. nature, disposition, and habit (Ibn Manzur

Nature is the innate characteristic with which a person is created without
conscious choice (instinct), while habit is

An established trait is acquired through practice and training, while a
.natural disposition is a permanent trait

(Acquired or non-acquired)

technically speaking, is a state firmly established in the soul from,
. which actions of good or evil emanate

Ibn Miskawayh defines it as : the state of the soul that incites it to actions
without thought or deliberation, where he sees

He divides them into what is innate and natural from the origin of
temperament, such as a person who is moved towards anger and
becomes agitated for the slightest reason, or who laughs excessively at
the slightest thing that pleases him, or who is saddened by the slightest
,thing that befalls him. And into what is acquired by habit and training
. such as patience and forbearance

,Among the pillars of good character are: patience, chastity, courage
. generosity, justice, modesty, and forbearance

or It is any situation in which a person exerts intellectual: Work (duty)
. physical effort to achieve a specific goal

The word ethics refers to a document that : The Concept of Ethics—
defines the ethical and professional standards of conduct that members
of a professional group are required to follow. It is defined as a
statement of the ideal standards for a profession adopted by a

professional group or institution to guide its members in fulfilling their professional responsibilities. Every profession has its own ethics and .general code of conduct, defined by its specific laws and regulations Professional ethics and conduct refer to a set of rules and principles recognized by members of the same profession, the observance of . which preserves the profession and its honor

: The Encyclopedia Britannica defined ethics as

The system established to clarify the rules related to the practice of a● particular profession in a way that serves the interest of society, ensures the correct practice of this profession, and helps achieve its sound objectives. This includes codes of ethics that regulate the practice and . its boundaries between right and wrong

Ethics is an organizational process that requires the existence of a● specialized body that undertakes to set the principles of this system and ,supervise its implementation. The goal of setting this system is clear which is to achieve a balance between the interest of society and the . practice of the profession at the same time

The concept of professional ethics: It is the set of ethical and– professional behavioral standards that an employee follows to fulfill their professional responsibilities according to the general ethics defined by the laws and regulations of the institution. Every institution needs a code : of professional ethics, which is characterized by

Protecting the profession and individuals with ethical rules to facilitate● . interaction

. Providing ethical guidelines that include behavioral standards●

. The flexibility of rules in the face of new situations and crises●

Establishing a committee to investigate violations, if any, such as the● . code of ethics for the archival profession

profession" has a descriptive– The concept of a profession: The word " meaning, referring to a set of essential characteristics shared by many professions, such as medicine and law, and requiring a high degree of

: skill based on specialized knowledge. Blackington defines it as work that a person believes in and through which they strive to fulfill specific job requirements

Or it is a high-level professional job that requires a certain type of technical ability that can be achieved through special professional preparation that includes academic preparation and practical training

It differs from the concept of a craft, which is manual work practiced by a worker either in a workshop he owns or in a workshop owned by another person, or in an institution or company, and does not require prior preparation but rather short training

In general, a profession can be defined as a type of work that requires special training or a specific skill in a particular field. More precisely, it is a practice that requires a set of knowledge and skills that are acquired through education and practical experience

Although there are many ways to define a profession, the word profession needs to be rediscovered because of its inflated use. It has become inaccurate during the present time, to the point that it has begun to be applied to many sports fields, professions, handicrafts, and hairdressing fields. Originally, the word profession in English is called and this name is derived from a Latin verb that indicates "profession recognition or public declaration of something. This linguistic derivation also implies a clear meaning, which is the pursuit of livelihoods that depend on specialized knowledge

Foundations and standards of professional ethics

When we speak of professional ethics today, we always think of the duties that the practice of a profession imposes on its practitioners. Every profession imposes duties on its practitioners, and generally speaking every profession has its own professional ethics. When a profession becomes organized, it strives to establish a codified constitution, or at least customs that define the duties of its members. This is formalized within professional groups or associations and can also constitute a

disciplinary code. The development of professional ethics can be more or less sophisticated depending on the profession. Therefore, every profession has its own governing ethics that emerge as the profession develops and becomes more organized. These ethics may be codified in a recognized code or constitution, and may even reach the level of formal . codification

: From this we conclude that professional ethics

. Related to the practical application of this profession●

It imposes duties and responsibilities on the professional, and often● grants rights to the users and customers of that service, or characteristics . and conditions on products and outputs in general

It is sometimes linked to texts and constitutions that define and clarify it●

Respect and implementation require either self-respect or intervention ● .by specialized bodies responsible for this

A professional is someone who performs : Definition of a professional- . their job duties based on their abilities, experience, and talents

It is the professional personality beliefs : Definition of professionalism- associated with the specific behavior of a person as a member of their ,profession. Professionalism is often linked to the principles, laws, ethics . and agreements that appear in the form of practices

In general, professionalism encompasses a broader and more comprehensive meaning to distinguish professionals from untrained amateurs, as it is linked to ethical practices related to the exercise of specific expertise. A professional is considered a member of the ,profession, subject to all ethical rules, and must possess competence integrity, and morality. They must also be altruistic, prioritizing the public interest over their own. It is worth noting that professionals bear a responsibility to society (4), and this responsibility is embodied in a set of : principles and objectives, which we will list below

These consist of the following : Principles of professional ethics—
: elements

Integrity, which includes trust, honesty, credibility, and a sense of●
. responsibility

. Integrity, independence, objectivity, impartiality, and political neutrality●

Commitment to working hours and maintaining professional●
. confidentiality

Good treatment (kindness) and addressing the negative aspects of●
. the job (no harm

These can be limited to the : Objectives of professional ethics—
: following points

Understanding professional conduct and its importance in monitoring●
. compliance with labor laws

Knowledge of professional ethics and the need to observe ethical●
. considerations

Identifying self-development methods and how to deal with work-●
. related stress

. Organizing regular workshops●

Knowing the correct employee behavior, how to understand the●
behavior of others, and distinguishing between ethical behavior

. And unethical