

College of Petroleum & Mining Engineering Tasks of the Scholarships and Cultural Relations Unit

- Processing applications from college staff applicants for scholarships, fellowships, and leaves.
- Circulating scientific activities received from the Cultural Relations Department at the University Presidency.
- Following up on the affairs of college staff studying outside Iraq regarding the extension of their study period.
- Following up with the Department of Scholarships and Cultural Relations at the university to obtain official approvals.
- Following up with returnees after their dispatch/delegation and issuing release and commencement orders.
- Documenting and archiving all incoming and outgoing correspondence.
- Coordinating with the Graduate Studies Division regarding Master's and PhD students for research fellowships.
- Coordinating with the "Study in Iraq" Division to facilitate and coordinate the registration of incoming Arab and foreign students.